

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY AUGUST 15, 2022**

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Ben Dispennett, LEDO Director; Randy Wurtzbaugh, Williamsport Town council; Julie Clark, WC Soil and Water

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobagh, Highway Office Manager; Matt Herndon, Highway Superintendent; John Comer, Council; Jud Barce, County Attorney; Ethan Foxworthy, Council; Randy Haddock, Surveyor; Sean Sharma, Health Officer; Jill Wilson, HR Director; John Kuiper, Zoning Director.

1. The meeting was called to order by Clay Andrews.

2. Clay Andrews, Commissioner President led the Pledge of Allegiance.

3. New Business:

- a. Items added to agenda Purcell UBO, County Owned Property Sale. Adam Hanthorne made a motion to approve the agenda with a second from Craig Greenwood, all voted in favor.
- b. Greenwood had a change to the August 1<sup>st</sup> meeting minutes Birkey's quote was \$154,784. Craig Greenwood made a motion to approve the July 25, 2022; July 27, 2022; August 1, 2022; August 8, 2022 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
- c. Craig Greenwood made a motion to approve the July 18, 2022 – August 1, 2022 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
- d. Craig Greenwood made a motion to approve the July 22, 2022 payroll with a second from Adam Hanthorne, all voted in favor.
- e. Highway – Herndon working on chip and seal this week. Discussed MJ Electric issue. Commissioners approved September 1<sup>st</sup> deadline for MJ Electric to finalize. Andrews stated meeting with Enterprise last week. The inventory for leases includes Ford or Dodge only. Andrews recommended calling Heartland Ford for quotes. Herndon will report back on this. Herndon requested to sell surplus 1988 2096 John Deere 2 WD and 1984 distributor truck. Weston-Hubner will check with other departments for surplus items and send information to Barce for Ordinance at next meeting. Herndon stated a request to use the billboard signs for the Motorama, Commissioners approved. Hobagh presented a contract with Janssen and Spann that INDOT approved for Bridge #39. The price is \$333,000 which is increased but includes preliminary engineering and right of way phases. Clay Andrews made a motion to approve the contract with Janssen and Spann paid from cumulative bridge fund with a second from Adam Hanthorne, all voted in favor. Herndon stated Illinois has stated the intersection at Attica Road/300N will be closed for approximately 1 week around October 1<sup>st</sup> to complete the project. Greenwood stated Illinois engineer suggested signage for intersection as well.
- f. UBO Hearing, Purcell – Andrews opened the UBO hearing.
  - i. Barce inquired of old building progress. Purcell stated the building is secure and waiting for finishing inside due to financial. Kuiper explained building was not removed due to grandfather status as zoning has changed and the building would be too close to the road. Barce inquired about unsafe building progress. Kuiper stated much work has been done and dumpsters will be taken away this week. Discussed the house and remainder of parcel cleanup. Purcell stated he is working hard to clean up the parcel. Clay Andrews made a motion to release the Purcell UBO with a second from Craig Greenwood, all voted in favor.
  - ii. Adam Hanthorne made a motion to close the UBO hearing with a second from Clay Andrews.
- g. Property Maintenance – Discussed the timeline of letters sent to property owners in Independence. The deadline is September 30<sup>th</sup> and October 17<sup>th</sup> meeting property maintenance will be reviewed.
- h. Property Owned by Parcel- Greenwood stated James Switzer is interested in a County owned adjacent parcel. Barce explained landlocked parcel easement as option and process to declare surplus, establish a minimum bid. Discussed bid amounts. Craig Greenwood made a motion to advertise the parcel for sale to adjoining landowners at a min of \$1,000/acre or \$5,000 seconded by Clay Andrews, all voted in favor. Bids will be opened September 19<sup>th</sup> at 8:30 a.m.

Old Business:

- a. EMS/Sheriff Radios – Tabled until next meeting.
- b. Independence Park – Greenwood presented current deed to Barce. Barce explained the process with State to organization of business entity and this process has been started. Tabled until next meeting.
- c. Pence Water System Upgrade – Greenwood discussed with KRIPC/OCRA grants to repair the water system. Tabled until next meeting.
- d. Ceres Lot Survey – Table until next meeting.
- e. Fire & Smoke Alarms County Buildings – Greenwood explained he has contacted 3 companies. The companies have not confirmed quotes at this point. Tabled until next meeting.

Elected Official/Department Head comments:

- a. Greenwood –
  - a. Lot between Post Office and Litzenberger building – Greenwood is working to contact the Company that purchased the parcel in 2021.
  - b. Nancy Litzenberger Building – Executor to Litzenberger stated Nancy wanted the building to be used by the Sheriff Dept for children's interviews as well as meeting rooms, storage. Discussed the current \_\_\_ of the building. Greenwood presented a quote from Dustin Gates for \$22,607 completely remove the building. Discussed future buildings.
  - c. Security Officer Desk – Greenwood is working on an electrical outlet at the East Entrance for the Security Officer to have a desk with monitor.

- ~~d. Janitorial - Frudy Garret, Custodian Extension, resigned as of August 31st. Haddock, Courthouse Custodian, is working to hire part time custodian to help with Extension, Health Dept, Hwy and HR building~~
- b. Warren County Health Department – Scott Regal, Access PC, researched internet options for the new building. AT&T quote for fiber of \$808/month was discussed. Regal explained the Bank had a T-1 line and he is working on a quote from AT&T for this as well. The T-1 line might not be fast enough for phones. Weston-Hubner stated landlines through AT&T would be approximately \$300/month. Internet will be discussed at the next meeting. Discussed new employees, longevity, years served. Sharma, Weston-Hubner and Wilson have been working on this as well. Weston-Hubner explained the Commissioners will need to sign an Ordinance with the employee specifics and will email the information to the Commissioners and Barce.
- c. Julie Clark, Warren County Soil and Water – Clark explained resource concerns and is asking for people to rank which will go NRCS. The next board meeting will be Sept 14<sup>th</sup> at 8:30 p.m. Explained classes and other upcoming events.
- d. John Kuiper, Zoning Director – Kuiper stated dumpsters were picked up today in Independence. There have been tires in the dumpster that Kuiper had to remove. Kuiper will discuss invoice with TrashKans and turn in for payment.
- e. Robin Weston-Hubner, Auditor – Weston-Hubner presented list of items Commissioners voted to pay that are outstanding. Items were discussed and outstanding items will be reviewed by Commissioners.

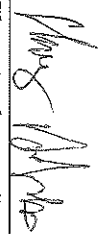
Public Comment:

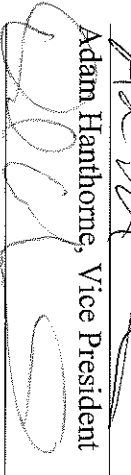
- a. Ben Dispennett, LEDO Director – Dispennett explained Seeger internship program that has begun for this year. Dispennett and Andrews are working on READI with partners across 5 counties, 3 project proposals have been presented to the committee. Dispennett explained projects are Purdue Airport Terminal, Greenway Project across 5 Counties and housing infrastructure, Broadband funding, Semiconductor factory with 75 jobs in West Lafayette. First APC hearing at 5:00 tomorrow for Comprehensive Plan, new plan out on website. HWC will review and present to the Commissioners in September.

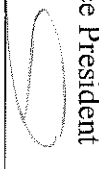
Next Commissioner meeting August 16, 2022 @ 8:00 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
Adam Hanthorne, Vice President

  
David Craig Greenwood